

## Save time with Liberty's electronic upload feature



As the coronavirus crisis continues, you may be taking protective measures by working remotely. Handling paperwork, mailing forms, and sending checks can be difficult—especially now. Liberty can help you save time and reduce the stress on your team by allowing you to manage paperwork electronically.

### **Increase your firm's efficiency with Liberty by:**

- Securely uploading paperwork and forms
- Requesting funds to be sent via ACH or wire

Get started today. Download the accompanying step-by-step instructions on how to upload documents in Liberty.

**Promote eDelivery to your clients!** You can also have your clients receive documents faster and in a more secure fashion by encouraging them to sign up for eDelivery. They can do this right on Liberty. Clients will be able to get electronic delivery of all their statements and other important mailings, accessible on the Liberty website.

If you have questions about how to electronically upload documents or help clients set up eDelivery, or are interested in learning about your account owners that have systematic distributions via check, please contact your Relationship Manager.